

CC Cleaning Connected

Let's Clean Some Buildings.

TRADE PARTNER HELPFUL PACKET

INFORMATION • GUIDELINES • RESOURCES

**Together we keep
buildings clean.**

YOUR PARTNER
IN CLEANING SUCCESS.



RELIABLE
PARTNERSHIPS



QUALITY
SERVICE



SAFE &
PROFESSIONAL



CLEANER
SPACES



STRONGER
COMMUNITIES



(866) 986-7791



www.cleaningconnected.com



Team@CleaningConnected.com

**CC Cleaning
Connected**
Let's Clean Some Buildings.

CLEANING CONNECTED WORKS WITH NATIONAL CLIENTS

Cleaning Connected provides the best in construction cleaning services to help national clients keep their facilities clean, safe and ready for what's next.



SAFETY & QUALITY



RELIABLE SERVICE



LONG-TERM PARTNERSHIPS

OUR NATIONAL CLIENTS INCLUDE THE KEY PLAYERS WHO TRUST US.



GENERAL CONTRACTORS

Keep projects on schedule and on budget.



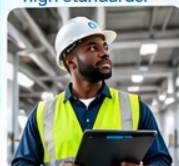
BUSINESS OWNERS

Maintain clean, professional spaces for employees and customers.



OPERATION MANAGERS

Ensure facilities run efficiently and meet high standards.



WE PARTNER WITH LOCAL TRADE PARTNERS

We work with trusted, local trade partners who can provide the best and most professional cleaning services. Our trade partners are skilled, reliable and committed to delivering excellent results on every job.

OUR TRADE PARTNERS PROVIDE A FULL RANGE OF PROFESSIONAL CLEANING SERVICES, INCLUDING:



GENERAL CLEANING

Clean spaces. Healthy spaces.



WINDOW CLEANING

Clear views. Lasting impressions.



PRESSURE WASHING

Remove dirt. Restore value.



SCRUBBING & WAXING

Clean floors. A professional finish.



OPEN CEILING CLEANING

Healthier air. Cleaner spaces.



ZAMBONI CLEANING

Smooth ice. Great environments.



WHY WE PARTNER WITH LOCAL PROFESSIONALS

We understand it may be difficult for local trade partners to have a marketing department and to pick up opportunities. Therefore, we like to partner and provide these opportunities to local professionals — helping you grow, serve more clients and build a stronger future.

Together we clean more buildings.



MORE OPPORTUNITIES

Access to national clients and upcoming projects.



SUPPORT & GUIDANCE

We handle the marketing and project coordination.



FAIR & TRANSPARENT PARTNERSHIPS

Built on trust, communication and mutual success.



STRONGER COMMUNITIES

By working with local professionals, we create more jobs and support local businesses.



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ON-SITE PPE REQUIREMENTS **STAY SAFE. GET IT DONE.**

Your safety matters — and it's a requirement on all Cleaning Connected project sites.



HARD HAT

Protects your head from potential hazards on site.



EYE WEAR

(SOME SITES REQUIRE)

Protects your eyes from dust, debris and other hazards.



SAFETY VEST

Keeps you visible and safe on the job site.



SAFETY VEST

Keeps you visible and safe on the job site.



JEANS

Provides proper coverage and protection on site.



WORK SHOES

Provides foot protection and slip resistance on the job site.



PROPER PPE KEEPS YOU SAFE, YOUR TEAM SAFE AND OUR PROJECTS ON TRACK.

WE APPRECIATE YOUR COMMITMENT TO SAFETY!



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TRADE PARTNER REMINDERS

FOLLOW THESE GUIDELINES ON EVERY CLEANING CONNECTED JOB SITE.

1 YOU REPRESENT CLEANING CONNECTED

When you are on a Cleaning Connected job site, you represent our brand. You are **not allowed to wear your company logos or uniform.**



2 PROVIDE PROJECT PHOTO UPDATES

Photos and videos must be captured with your device **sideways** (landscape), not vertical.



3 COMPLETE FORM LINKS AT ALL TIMES



Form links are required to be completed at all times. This is how we track progress and protects all parties.



If you have any questions about forms, please reach out to your Cleaning Connected project manager.

4 PPE IS ALWAYS REQUIRED

PPE is never optional. You must wear the proper personal protective equipment at all times while on site.

- ✓ Safety Vest
- ✓ Hard Hat
- ✓ Jeans
- ✓ Work Shoes



Some sites require eye wear.

5 YOU ARE AN INDEPENDENT PARTNER NOT AN EMPLOYEE

You are not an employee of Cleaning Connected. You are an independent partner, and you are responsible for providing all of your own materials, any equipment, and the knowledge to complete your scope of work.



- ✓ Provide your own materials
- ✓ Provide your own equipment
- ✓ Use your industry knowledge
- ✓ Complete your scope of work



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1



STANDARD PAYMENT TERMS

- ✓ Payments are issued every Thursday via ACH (electronic bank transfer).
- ✓ Submit all required forms for the week's work. Once the work is reviewed and approved by the Cleaning Connected project manager, payment is released the following Thursday.

2



QUICK PAYMENT OPTION

Need funds faster? You may request Quick Pay for invoices under \$1,500.

HOW QUICK PAY WORKS:

- ✓ Request same-day or next-business-day payment.
- ✓ A 5% discount is applied to the approved invoice amount (non-negotiable once accepted).
- ✓ All required forms must still be fully completed and submitted.
- ✓ Quick Pay must be approved by the Cleaning Connected project manager before funds are released.

3

AVAILABLE QUICK PAY METHODS

Choose the method that works best for you:



ACH



Cash App



Venmo



Check

4



PAYMENT DISCLAIMER

All payments are subject to the following:

- ✓ Completion and submission of all required forms.
- ✓ Review and written approval of the work by the Cleaning Connected project manager.
- ✓ Accurate payment information provided by the trade partner (banking details, Cash App, Venmo, etc.). Cleaning Connected is not responsible for delays caused by incorrect or incomplete payment information.



FINAL PAYMENT ON ANY PROJECT WILL NOT BE RELEASED UNTIL THE PARTNER RECAP FORM HAS BEEN COMPLETED AND APPROVED.



REQUIRED FORMS

All of the following forms must be completed for payment to be processed and released:

✓ Partner Project Agreement Form (per project)

Outlines the cleaning scope of work, payment terms, scheduled dates, and site requirements.

[Form Link →](#)

✓ Partner Arrival Form (daily)

Confirms your team has arrived on site, including PPE compliance, team size, and the day's cleaning scope.

[Form Link →](#)

✓ Partner Departure Form (daily)

Summarizes the tasks completed for the day and notifies the Cleaning Connected team that the day's work is finished.

[Form Link →](#)

✓ Partner ACH Form (once annually)

Provides your banking information so Cleaning Connected can issue payment electronically.

[Form Link →](#)

✓ Partner Invoice Form (per payment request)

Required when requesting payment. Details the amount requested and the work completed.

[Form Link →](#)

✓ Partner Recap Form (per project)

Tracks overall project progress and timing of the cleaning scope. Final payment will not be released until this form is completed.

[Form Link →](#)

✓ W-9 Form

Required from all trade partners. Complete only the first page.

[IRS W-9 Form →](#)



PAYMENT MAY BE DELAYED OR WITHHELD IF:

- Forms are incomplete.
- Work does not meet agreed scope or quality standards.
- There is an active dispute regarding the project.



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You can get all
requested via the
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website